

THIRD SCHEDULE FORM OF APPLICATION FOR A FIRE SAFETY CERTIFICATE

BUILDING CONTROL ACT, 1990 APPLICATION FOR A FIRE SAFETY CERTIFICATE

To: LAOIS COUNTY COUNCIL
(insert name of building control authority)

Application is hereby made under Part III of the Building Control Regulations, 1997, for a Fire Safety Certificate in respect of the works or building to which the accompanying plans, calculations and specifications apply.

OFFICIAL USE	
Received on	_____
Ref. No:	_____
Entered in Register on:	_____

1. APPLICANT:

Owner / Leaseholder (delete as appropriate)

FULL NAME _____

ADDRESS _____

SIGNATURE _____

TELEPHONE NO _____ DATE _____

Owner of works or building (if different to above)

2. Name and address of person/s or firm/s to whom notifications should be forwarded (Owner/Leaseholder or Designer/Developer/Builder)

3. Name and address of person/s or firm/s responsible for preparation of accompanying plans, calculations and specifications:

4. Address (or other necessary identification) of the proposed works or building to which the application relates:

5. Nature of proposed works or building:

(a) Classification (please tick as appropriate)

- Construction of new building
- Material alteration
- Material change of use
- Extension to a building

(b) Brief description

(c) **Use of proposed works or building:**

(d) Existing use (where a change is proposed)

(e) New use

7. In the case of:

(a) Works involving the construction of a building, or a building the material use of which is being changed –

Site area _____ (sq. metres)

Number of basement storeys _____

Number of storeys above ground level _____

Height of top floor above ground level _____ (metres)

Floor area of building _____ (sq. metres)

Total area of ground floor _____ (sq. metres)

(b) Works involving an extension or the material alteration of a building –

Floor area of extension _____ (sq. metres)

Floor area of material alteration _____ (sq. metres)

8. Amount of Fee (accompanying this application) £ _____

NOTES FOR GUIDANCE OF APPLICANT

1. General:

Article 13 of the Building Control Regulations provides that an application for a Fire Safety Certificate shall be accompanied by such plans (including a site or layout plan and drawings of floor plans, elevations and sections), calculations, specifications and other particulars as are necessary to:-

- (a) Identify and describe the building or works to which the application relates, and
- (b) Show that the said buildings or works will comply with the requirements of Part B of the Second Schedule to the Building Regulations.

The extent to which plans, calculations and specifications will be required to establish compliance with Building Regulations will vary in individual cases depending on the type, size and complexity of the building concerned but the information in paragraphs 2 and 3 can be used as a guideline. Where relevant, all the plans and information listed below should be supplied.

2. Plans, Drawings and Maps:

These should be submitted in duplicate and should, where appropriate, comply with the following:-

- (a) Buildings, roads, boundaries and other features in the vicinity of the building or works shall be shown on site or layout plans, to a scale of either one to one thousand (1:1000) or one to two thousand five hundred (1:2500);
- (b) A block plan, to a scale of not less than one to five hundred (1:500) should show-
 - (i) The boundaries of any land belonging to the building,
 - (ii) Any roadways within the boundaries together with their widths,
 - (iii) Locations of gateways or other restrictions of width of vehicular access at or within the boundaries and indicate the narrowest such width,
 - (iv) Locations of bridges, arches, cables or other overhead restrictions to height of vehicular access and indicate the lowest such height,
 - (v) All access points to the building,
 - (vi) Location and diameter of any water main or hydrant adjacent to or within the boundaries,
 - (vii) Storage compounds and materials being stored,
 - (viii) Location and type of isolation devices for building services,
 - (ix) Location and diameter of internal rising fire water mains and foam inlet pipes,
 - (x) Location and type of control devices for active fire controls systems.
- (c) A plan of each floor and section of each storey, floor and roof of the building together with drawings of each elevations should show-
 - (i) Principal dimensions expressed in metric figures,
 - (ii) Forms and materials of construction,
 - (iii) Period of fire resistance of elements of structure and fire resisting doors,
 - (iv) Intended use and floor area of each room or space,
 - (v) Maximum number of persons likely to occupy each floor or space,
 - (vi) Fire escape routes within and from the building, their minimum widths and clear heights,
 - (vii) Fire compartmentation,
 - (viii) Barriers to passage of fire and smoke in cavities,
 - (ix) Principal service ducts,
 - (x) Areas of high fire risk,
 - (xi) Location and type of manual fire fighting equipment,
 - (xii) Fire fighting shafts,
 - (xiii) Smoke ventilation provisions,
 - (xiv) Internal fire main outlets.

- (d) the north point should be indicated on all plans to which paragraphs (a) and (b) apply.
- (e) plans, sections, elevations or other drawings to which paragraph (c) applies should be drawn to an appropriate scale.

3. Calculations and Specifications:

(a) Calculations should be submitted , where appropriate, in respect of the following:

- (i) Fire resistance of elements of structure,
- (ii) Size of fire compartments,
- (iii) Number of occupants,
- (iv) Number and width of escape routes,
- (v) Smoke control provisions,
- (vi) Permitted unprotected area in external walls,
- (vii) Fire fighting water supply.

(b) Specifications and details of Standards and Technical Documents, by reference to which fire safety features were designed, should be submitted, where appropriate, in respect of the following:-

- (i) Fire detection and alarm systems,
- (ii) Emergency lighting systems,
- (iii) Surface lining,
- (iv) Smoke control provisions,
- (v) Fire resisting constructions,
- (vi) Cavity barriers and fire stopping,
- (vii) Electrical installations,
- (viii) Heating systems,
- (ix) Manual fire fighting equipment,
- (x) Automatic fire suppression systems.

FEE FOR FIRE SAFETY CERTIFICATE

Every application for a Fire Safety Certificate must be accompanied by a fee as shown below:-

- (a)** In the case of a building proposed to be used for the purposes of agriculture, €52 or € 0.80c for each square metre of gross floor area exceeding 300 square metres, whichever is the greater.
- (b)** In any other case, €125 or €2.90 per square metre of gross floor area, whichever is the greater.

The maximum fee payable to a Building Control Authority in respect of an appeal for a Fire Safety Certificate shall be €12,500.

Note: **Where an application for a Fire Safety Certificate relates in whole or in part to a Building which in the opinion of the Building Control Authority, will be constructed by or on behalf of a voluntary organisation, and which in the opinion of the Building Control Authority:-**

- (a)** Is intended to be used for social, recreational, educational or religious purposes by inhabitants of a locality generally or by people of a particular group or religious denomination and is not to be used mainly for profit or gain, or
- (b)** Is intended to be used as a hostel, workshop or other accommodation for disabled, poor or homeless person and is not to be used mainly for profit or gain,

A fee shall not be payable in respect of any such application.