

Appendix 2 (a)

Working Example of Template  
Prompt Payments by Local Authorities

Reporting Template pursuant to Government Decision No. S29296 of 2 March 2011

Local Authority: LAOIS COUNTY COUNCIL

Quarterly Period Covered: 01/10/2013 to 31/12/2013

Details	Number	Value (€)	Percentage (%) of total invoices paid	Percentage (%) of the total amount paid
Total invoices paid in Quarter	4528	€15,987,016.60	100%	100%
Number of invoices paid within 15 days	3778	€10,170,063.13	83.44%	63.6%
Number of invoices paid within 16 days to 30 days	689	€5,567,595.70	15.22%	34.8%
Number of invoices paid in excess of 30 days	61	€249,357.77	1.35%	1.6%
Total	4528	€15,987,016.60	100%	100%
Number of disputed invoices paid in Quarter	0	€0.00	0.0%	0.0%

Signed: *Julie Bergin, Financial Management Accountant*

Date: 10.01.2014

Please return completed template to:

Emma Reeves

Diarmuid Murphy

LizM.O'Brien

Local Government Finance

[Promptpaymentlocalauthorities@environ.ie](mailto:Promptpaymentlocalauthorities@environ.ie)

Custom House,

Dublin 1

Queries can be directed to Aoife O'Shea Corporate Development Unit, Custom House, 01 888 2425, [aofe.oshea@environ.ie](mailto:aofe.oshea@environ.ie)