### Appendix 2 (a)

**Working Example of Template**  
*Prompt Payments by Local Authorities*

**Reporting Template pursuant to Government Decision No. S29296 of 2 M**

**Local Authority: LAOIS COUNTY COUNCIL**

**Quarterly Period Covered: 01/01/2012 to 31/03/2012**

<table>
<thead>
<tr>
<th>Details</th>
<th>Number</th>
<th>Value (€)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total invoices paid in Quarter</td>
<td>5036</td>
<td>€12,054,799.73</td>
</tr>
<tr>
<td>Number of invoices paid within 15 days</td>
<td>3949</td>
<td>€8,991,860.73</td>
</tr>
<tr>
<td>Number of invoices paid within 16 days to 30 days</td>
<td>623</td>
<td>€2,123,425.85</td>
</tr>
<tr>
<td>Number of invoices paid in excess of 30 days</td>
<td>464</td>
<td>€939,513.15</td>
</tr>
<tr>
<td>Total</td>
<td>5036</td>
<td>€12,054,799.73</td>
</tr>
<tr>
<td>Number of disputed invoices paid in Quarter</td>
<td>0</td>
<td>€0.00</td>
</tr>
</tbody>
</table>

**Signed:** Julie Bergin  

**Date:** 08/05/2012

Please return completed template to:  
Emma Reeves  
Diarmuid Murphy  
LizM.OBrien  
Local Government Finance  
[ Promptpaymentlocalauthority@environ.ie ](mailto:Promptpaymentlocalauthority@environ.ie)  
Custom House,  
Dublin 1

Queries can be directed to Aoife O’Shea Corporate Development Unit, Custom House, 01 888
Percentage (%) of total invoices paid | Percentage (%) of the total amount paid
--- | ---
100% | 100%
78.42% | 74.6%
12.37% | 17.6%
9.21% | 7.8%
100% | 100%
0.0% | 0.0%