



**LAOIS COUNTY COUNCIL**  
**Control of Dogs Complaint Form**

Please complete this form in **BLOCK LETTERS**.

Your Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ E-mail address: \_\_\_\_\_

**Name and Address of the person (if known) to which the complaint relates or the location(s) at which the incident(s) occurred;**

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**Location Address:** please use the space below to give directions to this location and to draw a sketch map (if possible) of the location in question. The use of recognisable landmarks as reference points would be helpful e.g. main road, hotel, garage, signposting, map co-ordinates if possible. Please use another page if necessary.

**Please specify if this complaint relates to;**

Control of Dogs       Stray Dog(s)       Restricted Breed       Biting Incident

Livestock-related       Dog Breeding

Other (please specify)  \_\_\_\_\_

Please give a full account of the facts giving rise to the complaint (**INCLUDING NATURE OF COMPLAINT, TIME, DATE AND DURATION OF OCCURRENCE**). The description should be as specific as possible and concentrate on the facts surrounding the issue being complained about. Note that details such as **name of person(s) suspected of being involved, addresses, vehicle registration numbers etc.** are of particular assistance in complaint investigation:

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**Please indicate if you are prepared to give evidence in Court if called upon to do so**

I am prepared to give evidence in Court  I am not prepared to give evidence in Court

**Confidentiality**

Please note that your complaint will be a record of Laois County Council and as such may be the subject of a request under the Freedom of Information Act by any member of the public.

The Act, provides that such a record may be exempt from disclosure or made available only after consultation with you, the complainant.

In this regard, I request Laois County Council not to disclose my identity or any other information relating to me in its investigation of this matter.

This information is given by me to Laois County Council in confidence and on the understanding that it will be treated as confidential.

I am aware of the provisions of the Freedom of Information Act and the contents of the note hereunder in relation to same.

**Freedom of Information Act 2014** – Complaints regarding issues associated with the Control of Dogs constitute part of Laois County Council’s records for the purpose of the Act. Laois County Council will endeavour to maintain as confidential any complaints made to it in confidence and in good faith. Laois County Council cannot, however, give absolute guarantees as the decisions made by the Council in relation to requests under the Freedom of Information Act can be appealed by requestors to the Office of the Information Commissioner.

Signature of complainant: \_\_\_\_\_

Date: \_\_\_\_\_

Please forward to :     Administrative Officer  
                                  Laois County Council  
                                  Áras an Chontae  
                                  Portlaoise  
                                  Co. Laois

Thank you for your assistance in completing this form.

FOR ALL ANIMAL WELFARE/CRUELTY ISSUES CONTACT EITHER:  
ISPCA National Animal Helpline No.(All Animal Welfare Issues): 1890 515 515.  
Dept. of Agriculture, No. (All Farm Animal Welfare Issues): 1850 211 990