

**Building Control Acts 1990 and 2007**

**Application for a Regularisation Certificate**

**Building Control Authority:**

Laois County Council

**OFFICIAL USE**

Date Received \_\_\_\_\_

Register Ref. \_\_\_\_\_

Entered on \_\_\_\_\_

Entered by \_\_\_\_\_

Fee Received \_\_\_\_\_

Application is hereby made under Part III A of the Building Control Regulations 1997 to 2009 for a Regularisation Certificate in respect of the works or building to which the accompanying drawings apply.

1.

APPLICANT: Owner / Leaseholder (delete as appropriate)

FULL NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

TELEPHONE NO.: \_\_\_\_\_ DATE: \_\_\_\_\_

Owner of works or building (if different to above): \_\_\_\_\_

2.

Location of works or building: \_\_\_\_\_

\_\_\_\_\_

3.

Classification of works or building

Construction of new building YES NO

Material alteration YES NO

Material change of use YES NO

Extension to a building YES NO

4.

Description of works or building:

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5.

Where a change of use applies:

(a) Existing use \_\_\_\_\_

(b) New use \_\_\_\_\_

6.

Works involving the construction of a new building, or a building the material use of which is being changed –

(a) Number of basement storeys \_\_\_\_\_

(b) Number of storeys above ground level \_\_\_\_\_

(c) Height of top floor above ground level \_\_\_\_\_ (metres)

(d) Floor area of building \_\_\_\_\_ (sq. metres)

(e) Total area of ground floor \_\_\_\_\_ (sq. metres)

7.

Works involving an extension or the material alteration of a building:

Floor area of extension \_\_\_\_\_ (sq. metres)

Floor area of material alteration \_\_\_\_\_ (sq. metres)

8.

Planning Permission for the works or building in question:

Date Planning Permission was granted:

\_\_\_\_\_

Planning Reference No.:

\_\_\_\_\_

9.

Date construction started:

\_\_\_\_\_

Is construction of the building completed?:

Yes

No

Date of completion:

\_\_\_\_\_

Is the building occupied or operational?:

Yes

No

Still Under Construction?:

25%

50%

75%

Have any modifications to the original design been made during construction?: Yes

No

If yes, was planning permission sought (if necessary) for the modifications?: Yes

No

Amount of Fee (accompanying this application) € \_\_\_\_\_

**Note:-**

- 1. This Application Form for a Regularisation Certificate must be accompanied by a Statutory Declaration**
- 2. This Application Form must be accompanied by a complete & certified set of drawings for the works or building as commenced or constructed.**