**LAOIS PPN REGISTRATION FORM **

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| **SECTION A - Your Group / Organisation** | | | |
| **Name of Organisation/Group:** |  | | |
| **Aims / Objectives of your organisation/group:** |  | | |
| **Where does your group hold meetings/operate in?** |  | | |
| **Please tick the Municipal District your group is based in:** | **Borris-in-Ossory/Mountmellick** | | |
| **Portlaoise** | | |
| **Graiguecullen/Portarlington** | | |
| **Email address for your group:** |  | | |
| **Please classify your group/organisation as mainly involved in ONE of the following areas (tick one box only)** | **Social Inclusion** | | |
| **Community & Voluntary** | | |
| **Environmental** | | |
| **Under the heading you ticked above, please circle what you consider to be your group’s main activities:** | ***Social Inclusion*** | ***Community & Voluntary*** | ***Environmental*** |
| **Disability Organisation** | **Residents’ Association** | **Transport** |
| **Active Elderly** | **Culture, Arts, Heritage** | **Environmental Awareness/protection** |
| **Children/Youth Services or Supports** | **Sports / Leisure** | **Species Care/Conservation** |
| **Parenting Alone** | **Community**  **Council/Centre/Hall /Association** | **Water/Energy Conservation** |
| **Health related group** | **Social / get together** | **Sustainable development** |
| **Ethnic minority support** | **Festival / Event based** |  |
| **Social Justice /**  **Social Equality** | **Tidy Towns** |  |

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| **Please tick one or more Special Interest Groups (SIG) your group would like to be associated with.**  (Please note you need to be registered with a SIG in order to be nominated for or vote for a Representative position associated with the SIG) | **Economic Development, Enterprise & Planning Strategic Policy Committee** |  |
| **Transportation, Environment & Emergency Services Strategic Policy Committee** |  |
| **Community, Social, Cultural & Heritage Strategic Policy Committee** |  |
| **Housing Policy Strategic Policy Committee** |  |
| **Local Development** |  |
| **Tourism** |  |
| **Tidy Towns** |  |
| **Policing** |  |
| **Sport** |  |
| **Youth** |  |
| **Active Retirement/Elderly** |  |

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| **SECTION B – Group Details** | |
| **Date your group/organisation was set up:** | **No. Of Members** |
| ***Does your group have:*** | |
| 1. **Regular meetings?** | **Yes No** |
| 1. **Written minutes?** | **Yes No** |
| 1. **Written constitution / Statement of Aims & Objectives?** | **Yes No** |
| 1. **Bank / Credit Union /other Account?** | **Yes No** |
| 1. **Minutes of your last AGM recording election of officers / committee?** | **Yes No** |
| **Date of last AGM held?** |  |
| **Where there is less than 6 members in your group/organisation, please give their names:** | **1.** |
| **2.** |
| **3.** |
| **4.** |
| **5.** |
| **6.** |
| **\*As proof of your group’s existence, please provide ONE of the following:**  **(** *Failure to provide one of these documents will deem the group/organisation ineligible for membership and voting on the PPN)* | 1. **Minutes of your last AGM or first meeting held** 2. **Proof of a bank account** 3. **Tax clearance certificate** |

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| **SECTION D – Contact Details** | |
| **PPN REPRESENTATIVE *(i.e., the person who will attend meetings on behalf of your organisation)*** | |
| **Name** |  |
| **Address** |  |
| **Telephone *(Mobile if preferable)*** |  |
| **EMAIL** |  |
| **ALTERNATE CONTACT** | |
| **Name** |  |
| **Address** |  |
| **Telephone *(Mobile if preferable)*** |  |
| **EMAIL** |  |

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| **SECTION E – DATA PROTECTION** | |
| Would you like to receive Community/Voluntary Information / local updates? | **Yes No** |
| Do you agree that your information is maintained on Laois PPN’s Register of Community and Voluntary Groups in accordance with section 12 B of the Local Government Act 2001 | **Yes No** |
| Do you grant permission for the contact details of your group to be shared with other PPN members? | **Yes No** |

**Signature on behalf of your group/organisation:**

**Date:**

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| ***Please return this form to:***  **Laois Public Participation Network, JFL Avenue, Lyster Square, Portlaoise, Co. Laois**  **Email:** [**ppn@laoiscoco.ie**](mailto:ppn@laoiscoco.ie)  [www.laoisppn.ie](http://www.laoisppn.ie) | | | | |
| **OFFICE USE ONLY** | | | | |
| **Municipal District** | **BinO/MM** | | **Portlaoise** | **GC/Port** |
| **College/Pillar** | **C&V** | | **S.I.** | **ENV** |
| ***Date of Registration:*** | | ***Date Stamp*** | | |
| ***Approved by:*** | | ***Processed by:*** | | |