

Comhairle Chontae Laoise  
Laois County Council  
Stained Glass  
**Public Art Commission**  
Portarlinton Leisure Centre  
  
Per Cent for Art – One Stage

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## **Introduction:**

Laois County Council wishes to commission a stained glass feature which is to be funded by the Department of the Environment 'percent for art scheme'. The stained glass feature will be internal and of a permanent nature and sited in the Portarlinton Leisure Centre, Link Road, Portarlinton. The budget for this percent for art commission is €35,000.

## **Background**

In January 2006 the Department of Art, Sport & Tourism approved plans to construct Portarlinton Leisure Centre and construction of the project began in March 2006. The development when complete will consist of the following facilities;

- Deck Level Main Swimming Pool 25m x 9.2m
- Deck Level Learner Swimming Pool 7m x 6m
- Sauna
- Steam Room
- Gymnasium (220sqm)
- Classes Studio
- Therapy Room
- Coffee Area

The construction phase of the project is due to be completed by end of July 2007 and the centre opened by September 2007. Portarlinton Leisure Centre will be managed by Portarlinton Leisure Centre Ltd, a company set up by Laois County Council whose directors are elected representatives, staff of Laois County Council and community representatives.

## **Specifications**

### **Brief**

The chosen medium as selected by the Board of Portarlinton Leisure Centre Ltd. for this project is stained glass.

- The stained glass feature should be located in a window(s) to the front of Portarlinton Leisure Centre – Artists are free to suggest an appropriate location in their proposal. (see specs attached)
- The stained glass feature should be designed and installed in accordance with Health & Safety regulations.
- The stained glass feature should harmonise with the design and image of the building. It should reflect the beauty and importance of water to the local community.

Examples could include:

- Location adjacent to the river Barrow
- Water as a leisure and recreational resource
- Water safety.

Stained Glass Artists are invited to submit site specific proposals for the commission. The submission must fully describe the proposed work and, in order to qualify as a valid submission:

- Drawings, sketches and computer generated images to describe the ideas and materials in context to be provided, as appropriate; alternatively digital imagery depicting the 3D structure e.g. Computer generated 3D rendering, or, digital video, or virtual reality (VR Worx) – this could be viewed as a series of stills or looped as an animation.
- Technical drawings at an appropriate scale
- Statement by the artist, not exceeding 400 words, which must include information under each and all of the following headings:

Your concept and its relevance/suitability for the particular location.

Availability of the artist to complete the proposed artwork within the timeframe, at latest by end of April 2008.

- Outline the costs including artist's fee, material costs, transport, installation and specifications. VAT to be included if applicable. These will be sufficiently detailed to demonstrate that the work can be completed and installed within the commission value.
- Maintenance requirements for the feature.
- Curriculum Vitae
- Application Form

Submission should be clearly marked “**Portarlington Leisure Centre Submission**” and delivered to: The Arts Office, Laois County Council, Áras an Chontae, Portlaoise, Co Laois and must reach Laois County Council by Friday 14<sup>th</sup> September 2007 @ 5.00pm. Laois County Council will not make allowances for delays in postage or delivery services. Submissions arriving after the deadline will not be considered. All reasonable care will be taken of each submission, but no responsibility is taken for loss or damage which may occur in transit, storage or packing/unpacking. Submissions will be retained by Laois County Council unless the artist specifically requests otherwise and arranges for collection.

### **Site Visit**

Interested Artists are invited to attend a site meeting at Portarlington Leisure Centre on Tuesday 21<sup>st</sup> August at 1pm., Please contact Ann Marie Maher on (057) 8664038 or 087 618 4404 to confirm your intention to attend.

The successful Artist will be expected to work in close consultation with Laois County Council, the Board of Portarlington Leisure Centre Ltd and the Architect responsible for the Leisure Centre Development.

The successful artist will be required to give a series of presentations/interactive demonstrations as required by Laois County Council during the course of their contract with Laois County Council.

Laois County Council, Portarlinton Leisure Centre Ltd will have use of the image of the successful sculpture for non-commercial use and the artist will be given due recognition.

**Supporting Documents attached:**

- Site Map
- Building Concept Drawings

**Address for Submissions:**

Should be marked “**Portlarlington Leisure Centre Submission**” and delivered to: The Arts Office, Laois County Council, Áras an Chontae, Portlaoise, Co Laois on or before **Friday 14<sup>th</sup> September 2007 @ 5pm.**

**Guidelines**

*It is recommended that you read the guidelines and supply supporting documentation*

Include a current CV	Invest (as much as you can afford) in good examples and reproductions of your work (CDs, slides, etc)
Please print clearly in black ink or type	Keep a copy of your application for reference purposes
Include a stamped addressed envelope for return of material	If slides are included please include a slide list.(to avoid confusion regarding dimensions, media and context)
Other Supporting Documentation as listed below	See Application Form for Details

For official use only
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<b>App.</b>
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# Public Art Commission Portarlinton Leisure Centre

## Application Form

Name of applicant \_\_\_\_\_

Contact Address (please note all correspondence will be sent to this address)

\_\_\_\_\_  
\_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Mobile \_\_\_\_\_ email \_\_\_\_\_

1) Please give short description of your art practice (max 50 words)

### Artists are asked to submit the following:

1. Detailed Curriculum Vitae
2. List of previous relevant projects or commissions, cost, time scale to deliver, list of specialist or other contractors engaged by the artist in connection with the completion of these installations.
3. Photos, slides etc, of previous work.
4. References and contact details
5. Tax Clearance Certificate and confirmation that if successful the artist is ready to provide insurances. This confirmation is mandatory.

**Supporting Documentation:**

To assist in the assessment of your application, supporting documentation should be included and should be submitted and it must be clearly labelled.

Supporting documentation	Number of Items Enclosed	Enclosed (please tick)
CV		
References & Contact Details		
Stamped addressed envelope (SAE)		
CDs		
Other (slides, Photographs etc) please specify		
Tax Clearance Cert		

**Freedom of information**

Applicants completing this form should note that information provided to the Arts Office, Laois County Council may be disclosed in response to a request made under the Freedom of Information Act (1997 and 2003). Every effort will be made to protect client confidentiality.

**GENERAL INFORMATION**

Where did you hear about the competition (please tick to indicate)

Laois County Council Website  Media   
 By Post from Arts Office  Other   
 Please specify \_\_\_\_\_

**Declaration**

I have read the award conditions, agree to be bound by them, and certify that the information in this application is correct to the best of my knowledge.

Signed \_\_\_\_\_ Date \_\_\_\_\_

This application form should be returned, addressed as follows: **Portarlington Leisure Centre, The Arts Office, Laois County Council, Áras an Chontae, Portlaoise, Co Laois.**

- Closing date for the receipt of completed submissions is Friday 14<sup>th</sup> September 2007. Please note that the Arts Office, Laois County Council will not accept applications received after the closing date and time.

