

COMHAI RLE CHONTAE LAOI SE

LAOI S COUNTY COUNCIL



APPLICATION FORM FOR GRANT ASSISTANCE TOWARDS SHOPFRONT  
RESTORATION 2008

Name of Applicant: \_\_\_\_\_

Address of Applicant \_\_\_\_\_

Day-Time Telephone No: \_\_\_\_\_

Applicants Legal Interest in the  
Property (e.g. Owner, Lease, Contract  
To purchase): \_\_\_\_\_

Location of Shop: \_\_\_\_\_

Description of Proposed  
Development: \_\_\_\_\_

Is the shop a listed protected Structure    YES                      NO

Submit sketch Plan of Proposed Development: \_\_\_\_\_

\_\_\_\_\_

Total Cost of Proposed Development: \_\_\_\_\_

Estimate from Builder/Contractor to be attached:

Proposed Commencement Date \_\_\_\_\_

Projected Completion Date: \_\_\_\_\_

State Planning Permission Ref No: (if applicable) \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Note

Maximum grant available is €1,270.

Please verify if proposed works require planning permission.

If planning permission is necessary, please submit a planning application in order to allow processing of Shop Front Grant Application.

1. The terms and conditions of the scheme of grants for the Shop Front Grants are set out below. This should be read carefully before making an application for a grant.

**2. The application form must be fully and clearly completed, and must be accompanied by appropriate documents. Incomplete applications will be invalidated.**

3. Completed application forms should be submitted to the relevant county council.

4. Structure

- If the structure is not at present in use, the last use must be stated.
- If the structure is protected by any legislation other than the Planning Acts (eg the National Monuments Acts), this must be stated. "Protected" means required by legislation to be conserved.

5. Funding

Details of how the cost of the works, other than the amount of the grant sought, is proposed to be funded must be stated. The applicant must indicate the amount of the applicant's personal or business resources being used and any -

- grants, subsidies or assistance from statutory bodies, or
- sponsorship or assistance from a non-statutory source, received or being sought. Where any part of the works are being carried out by the applicant directly, or where they are being undertaken by voluntary means, this must also be stated.

**7. The following must be attached to all applications -**

- Site location map with location of works clearly marked in red
- Written consent of property owner for proposed works (where applicable)
- Copy of S.57(2) Declaration, planning permission, fire safety certificate or any other statutory approval already obtained
- Detailed cost breakdown of works for which grant is sought
- Photographs of present condition of proposed works site, dated and mounted or colour copied on A4 paper
- Tax Clearance Certificates (as appropriate)

Method statement for the works. This should set out how the work will be done, what materials will be used and how the fabric of the building will be conserved, and include all necessary plans and drawings. For windows, panelling, staircases, roofs, chimneys and so on, the method statement should emphasise, as far as possible, repair of existing elements rather than facsimile replacement.